

COUNCIL PROCEEDINGS
 Casper City Hall – Council Chambers
 January 19, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:21 p.m., Tuesday, January 19, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Knell, Pacheco, Pollock and Mayor Freel. Absent: Councilmembers Johnson and Lutz.

Moved by Vice Mayor Pacheco, seconded by Councilmember Pollock, to, by minute action, excuse the absence of Councilmembers Johnson and Lutz. Motion passed.

2. PLEDGE OF ALLEGIANCE

A member of the Casper Youth Council led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Knell, seconded by Councilmember Engebretsen, to, by minute action, approve the minutes of the January 5, 2021, regular Council meeting, as published in the Casper-Star Tribune on January 13, 2021. Motion passed.

4. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Vice Mayor Pacheco, to, by minute action, approve payment of the January 19, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 01/19/21

477 KM	Goods	159.00
AMBI	Services	1,024.98
AAALndspng	Services	145.00
AceHrdw	Goods	196.25
Adecco	Services	1,138.54
ADobson	Reimb	94.49
AffiliatesinCnslng	Services	600.00
AhernRntls	Goods	1,130.50
Airgas	Goods	3,080.56
AlSCO	Services	497.23
Amerigas	Goods	42,092.06
AtlasOffice	Goods	669.97
BnkofAmerica	Goods	112,936.34
Bar-DSgns	Goods	5,192.00
BigHrnTire	Goods	218.00
BlkmnProp	Goods	139.00
Bloedorn	Goods	45.68
BrcKMedia	Services	500.00
CATC	Funding	146,682.38
CsprCllge	Services	454.00

CsprHsngAuth	Funding	30,681.42
CsprTire	Goods	409.00
CntrlWyRegWtr	Services	324,602.28
Charter	Services	71.07
CtyofCspr	Services	10.00
CitySvcElect	Services	14,239.55
CivilEng	Services	937.50
CMITeco	Goods	66,049.39
CommTech	Goods	103.00
Comtronix	Goods	980.18
CompProf	Goods	10,604.97
CPotter	Reimb	101.04
DeckerAuto	Goods	360.29
Dell	Goods	4,868.29
DiamondVogel	Goods	52.31
Diebold	Goods	649.85
EBecher	Reimb	68.00
EMoore	Reimb	133.19
EngDsgn	Services	2,312.50
Ferguson	Goods	185.07
FtCsparMsmAssoc	Goods	460.50
Galls	Goods	2,114.64
GGraff	Reimb	135.49
GilletteStl	Goods	16,615.00
Grainger	Goods	210.28
GrtrWyBgBroth	Funding	11,042.93
HDREng	Services	1,276.70
HitekComm	Services	1,059.00
HMRBttrs	Goods	135.00
Homax	Goods	19,568.64
HUBIntl	Services	869.00
ITCElect	Services	1,362.00
JacksTrck	Goods	258.20
JKCEng	Services	5,024.00
JKegler	Reimb	92.39
JshsStrhse	Funding	3,900.00
JWarne	Reimb	47.24
KiwanisClb	Dues	144.00
KncklDrgr	Goods	2,025.00
Kubwtr	Goods	5,618.85
MthrSetonHsng	Funding	7,202.90
Motorola	Goods	5,165.95
MtnStsLitho	Services	213.58
MncplCde	Goods	512.01
NatareCorp	Services	35,077.60

NCHCorp	Goods	525.00
NCHOJ	Services	10,382.03
NCOff	Services	63,775.34
NCSheriff	Services	7,500.00
NCTrsr	Services	100.00
Norco	Goods	2,259.93
NrthnLghts	Goods	2,905.00
NWCntrctrs	Services	1,348.41
OneCall	Services	531.00
PCNStrtgs	Services	29,489.45
Pedens	Goods	1,376.50
PriceClngg	Services	360.00
ProfClngg	Services	1,395.00
RRMgmt	Services	284.85
Ricoh	Services	294.31
RouterSwr	Services	315.88
SlfHlpCtr	Funding	11,027.75
SixRobbles	Goods	184.31
Smarsh	Services	1,842.00
SmthPsych	Services	800.00
SoftDr	Goods	59.05
StofWY-Offlnd	Loan	147,040.72
StofWY-DEQ	Services	1,400.00
StofWy-Dadmn	Services	11,305.54
Sterling	Goods	403.98
SummitElect	Services	244.71
SummitPrtnrs	Services	2,737.54
TDach	Reimb	250.00
Thatcher	Goods	9,674.11
TheARC	Funding	2,333.35
ThirtyThreeMIRd	Services	127.40
TopOffice	Goods	532.50
TriStateOil	Goods	364.50
Trihydro	Services	375.00
TylerTech	Goods	2,121.00
Uniforms2gr	Goods	446.30
VerizonNWF	Services	1,699.95
Verizon	Services	431.78
VolanceLng	Services	25.00
VRCCo	Services	131.58
WstWtr	Services	1,551.00
WtrTech	Services	6,315.43
WynColemanConst	Services	30.00
WearPrts	Goods	11.01
WestPlnsEng	Services	700.00

WesternRsrch	Services	8,755.10
WWCEng	Services	27,637.32
WhitesBfflSprt	Goods	1,114.13
WyMachinery	Goods	198.00
WyWtrDev	Services	9,750.00
WYWtrQlty	Services	30.00
WySteel	Services	7,750.20
YthCrsisCtr	Funding	13,962.00
Total		1,290,750.74

5. COMMUNICATIONS FROM PERSONS PRESENT

No citizens addressed the Council.

6. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Gamroth, seconded by Councilmember Engebretsen, to, by minute action: establish February 2, 2021, as the public hearing date for the consideration of the vacation a portion of East 7th Street; repealing Ordinance No. 54-00 as codified by Article IV, Chapter 9.40 of the Casper Municipal Code titled “Sale of Nicotine Products”; and new Restaurant Liquor License No. 43 for Ludovico, d/b/a/ Ludovico located at 1301 Wilkins Circle. Councilmember Pollock abstained on the liquor license item. Motion passed.

7.A.1 PUBLIC HEARING - ORDINANCE

Moved by Vice Mayor Pacheco, seconded by Councilmember Cathey, to, by minute action cancel the public hearing for repealing Ordinance No. 54-00 as codified by Article IV, Chapter 9.40 of the Casper Municipal Code. Motion passed.

7.A.2 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the plat of Highland Park Cemetery Addition No. 2.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated December 21, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated January 6, 2021. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Highland Park Cemetery Addition No. 2, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 3-21
AN ORDINANCE APPROVING THE PLAT OF THE
HIGHLAND PARK CEMETERY ADDITION NO. 2.

Councilmember Cathey presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Engebretsen. Motion passed.

7.A.3 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the annexation and plat creating the East Robertson Road Addition and 3489 South Robertson Road.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 6, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated January 6, 2021. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving the East Robertson Road Addition and 3489 South Robertson Road, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 4-21

AN ORDINANCE APPROVING THE CITY-INITIATED ANNEXATION OF THE EAST ROBERTSON ROAD ADDITION; AND A COUNCIL-INITIATED REZONE OF THE PROPERTY LOCATED AT 3489 SOUTH ROBERTSON ROAD.

Vice Mayor Pacheco presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Gamroth.

Councilmembers Knell, Engebretsen, Gamroth and Pollock had questions about the annexation process and the particulars of this location. City Manager Napier addressed these concerns. Mayor Freel and Councilmember Engebretsen abstained. Motion passed.

8.A ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 1-21

AN ORDINANCE AMENDING CHAPTER 9.24 OF THE CASPER MUNICIPAL CODE – OFFENSES AGAINST PUBLIC DECENCY, MODIFYING CERTAIN SECTIONS AND CREATING NEW SECTIONS THEREOF.

Councilmember Cathey presented the foregoing ordinance for approval, on second reading. Seconded by Vice Mayor Pacheco.

No citizens addressed Council.

Moved by Vice Mayor Pacheco to amend Section 9.24.050, Subsection A., deleting reference to Wyoming Statute Section 6-4-104 on line three, and replacing it with Wyoming State Statute Section 6-4-101, to correct the typographical error. Seconded by Councilmember Cathey. Motion to amend passed. Council then voted on the ordinance, as amended, on second reading. Motion passed.

8.B ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 2-21
AN ORDINANCE AMENDING SECTION 10.24.010 OF THE
CASPER MUNICIPAL CODE PERTAINING TO TWENTY MILE
PER HOUR SPEED ZONES

Councilmember Cathey presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Pollock.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-6
A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO
THE CONTRACT FOR PROFESSIONAL SERVICES WITH
JACOBS ENGINEERING GROUP, INC., FOR ENGINEERING
SERVICES FOR THE NORTH PLATTE SANITARY SEWER
REHABILITATION, PROJECT NO. 20-015.

RESOLUTION NO. 21-7
A RESOLUTION AUTHORIZING A CONTRACT FOR
PROFESSIONAL SERVICES WITH ALLIANCE
COMMUNICATION AND TECHNOLOGIES FOR DESIGN
AND DESIGN CONSTRUCTION SERVICES FOR THE
DOWNTOWN PARKING STRUCTURE SECURITY
CAMERAS, PROJECT NO. 20-023.

RESOLUTION NO. 21-8
A RESOLUTION DECLARING THE INTENT OF THE CITY OF
CASPER, WYOMING, TO CREATE A LOCAL ASSESSMENT
DISTRICT NO. 158 IN SAID CITY; TO AUTHORIZE THE
CONSTRUCTION OF LOCAL IMPROVEMENTS THEREIN;
AND TO ASSESS THE COST OR PORTION THEREOF ON THE
PROPERTY BENEFITTED THEREBY.

RESOLUTION NO. 21-9
A RESOLUTION AUTHORIZING A MEMORANDUM OF
UNDERSTANDING WITH NATRONA COUNTY, WYOMING
FOR THE COATES ROAD SURFACE IMPROVEMENTS
PROJECT.

Councilmember Pollock presented the foregoing four (4) resolutions for adoption. Seconded by Councilmember Knell. Motion passed.

10. MINUTE ACTION– CONSENT

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by consent minute action, authorize the purchase of one (1) new fire chassis and body from MaxFire Firefighting Solutions, in the total amount of \$628,004, before trade and authorize appointments to the Council's Boards and Commissions. Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Knell shared concerns with the following items: parking along 12th and 13th Streets, a new Police station, facility conditions at the Speedway, and the tobacco ordinance. Councilmember Pollock spoke about transparency and use of the consent agenda to pass items as well as snow removal at bus stops. Mayor Freel asked if more information could be provided at a work session regarding the consent agenda, and City Attorney Henley stated that would be fine. Councilmember Cathey and Vice Mayor Pacheco spoke about the COVID-19 pandemic.

City Manager Napier asked for direction on bringing the Police station item and the parking along one-ways issue forward to a work session. Mayor Freel indicated that these each should be set for a future work session.

Mayor Freel spoke about the unified command that was a joint effort to manage the pandemic situation. He suggested that we exit from the unified command and let the Natrona County Health Department manage things going forward. Councilmembers Knell and Pollock spoke on the matter. City Manager Napier provided more information on the process of standing down from the effort. Council provided support for staff to prepare a resolution for the City to step down from the command.

12. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, January 26, 2021, in the Council Chambers; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, February 2, 2021, in the Council Chambers.

At 7:08 p.m., it was moved Councilmember Knell, seconded by Councilmember Pollock, to adjourn into executive session to discuss personnel. Motion passed.

At 7:55 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Knell, to adjourn the executive session. Motion passed.

13. ADJOURNMENT

At 7:55 p.m., it was moved by Councilmember Cathey, seconded by Vice Mayor Pacheco, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor